

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 8, 2015**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.
Others include: Chief Jeff Buxton, Brian Knipstein, Charlotte Legg and Chief Reed.***

Call to order at 7:03 pm.

The Selectmen reviewed and signed:

- Sch. Tax Pd 12/04/15: Accts. Pay. Manifest - \$390,021.00
- Checks Pd 12/11/15: Accts. Pay. Manifest - \$6,189.72
- Payroll Manifest - \$9,199.14

Brian Knipstein met with the Board to discuss the removal of the trees on Maple St. The cost will be much more since other trees will have to be removed in order to access the trees in the questionable right-of-way. No survey could be found to determine the property line. The Board decided that the homeowner would have to prove the trees are on Town property with a survey or cut the trees at his own expense.

Charlotte met with the Selectmen to discuss the traffic on Main St. during Trick or Treat. There is great concern for the safety of the children celebrating Halloween during the busiest traffic time of the day. Some ideas to lessen the danger: caution lighted saw horses, speed monitoring signs, changing the date to 10/31 or 2 Police cars at both ends of the street with flashing lights. Chief Reed stated there were 3 Officers on duty with a cruiser with lights at each end but traffic was very heavy. This discussion should be revisited in August 2016 for a decision.

Police Chief Reed submitted the Hazardous Mitigation Plan to the Board for signature. It has not been formally approved by NH Homeland Security and FEMA to date. Copy was signed.

Fire Chief Jeff Buxton met with the Selectmen to state that since the July 6th investigation did not involve criminal misconduct, per 8/13/15 letter from the Attorney General, the inquiries by Police Chief Reed into the Attorney General Right-to-Know on the mishandling of funds by the Fire Dept. need to stop immediately. Even though there may be disharmony between the Departments, the Fire Dept. will always continue to work together in a professional manner.

Budget Advisory Committee met with the Board to discuss the 2016 Budget to date. Finalization meeting for the Budget will be on Jan. 5th.

The Selectmen reviewed the November Expenditures.

The Web Contract for Unbounded Edge was approved with the following payment schedule, ½ now \$1,497.50: second ½ June 2016. Jamie made a motion to formally sign the contract for Unbounded Edge for \$2,995.00, seconded by Chris. All were in favor and the motion passed.

The Health Insurance renewal 2016 for the town employees was reviewed and approved by the Board.

The letter of request for an increase for the Town Treasurer from Don Doane was tabled for more information at a future Selectmen's meeting.

The 2016 Meeting Time Line was reviewed and approved.

The Board approved the 2015 year end encumbrances for the Town Hall cupola \$3,775.00 and the Web Contract \$1,497.50 for a total of \$5,272.50.

Chris updated the Board on the NYAA & NES use of the multi-purpose room and the use of the fields.

Monaghan Way is to be added to January agenda.

Minutes of the November 17th meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

At 9:30 pm, Jamie made a motion to adjourn the meeting. The motion was seconded by Chris. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman